

# MTA Board Meeting Agenda Planner

*\*\*subject to change\*\**

## 2024

*For scheduled meeting dates, please refer to MTA's website:*

<https://www.mtasolutions.com/about/our-board/board-meetings/>

### January 2024

- Review of Proposed Bylaw Amendments – Bylaw Committee Report
- Approve Nominating Committee Members (Bylaws)
- Set Record Date for Notice & Voting at Annual Meeting (Bylaws)
- Membership Annual Meeting Timelines (Bylaws)
- Approve Resolution for Estate Capital Credit Retirements for Deceased Natural Persons' Patron Accounts
- **Executive Session: Subsidiary Update; Transactional Opportunity Updates**

### February 2024

- **3:30pm-5:30pm: Board Strategic Workshop: (executive session)** Review of 2024 Capital & Operating Budget Plans & Long Range Forecast; Review of 2023 Accomplishments & 2024 Goals (EL 1.4; 1.5; 1.11; Ends 4.1)\*

**5:30pm-6pm: dinner break**

**6pm: Board Mtg**

- Approve Election Committee Members (Bylaws)
- **Executive Session: 4Q23 and YE23 Unaudited Financials Review (EL 1.5)\***

### March 2024

- **3:00pm-5:30pm: Board Governance Workshop**

**5:30pm-6pm: dinner break**

**6pm: Board Mtg**

- Annual Meeting Update
- Board Budget-to-Actuals Update (GP 2.9)
- **Task: Completion of Online Survey for CEO Monitoring Report – Financial Planning/Budgeting (EL 1.4)**
- **Executive Session: Review of CEO Performance Monitoring Report – Financial Planning/Budgeting (EL 1.4)\***

### April 2024

- Annual Meeting Update
- Annual Review of Board Governance Policies for Relevance (EL 1.9)\*
- **Executive Session: YE23 Audited Financials Review (EL 1.5)\***
- **Executive Session: Independent Auditor's Report – Moss Adams (EL 1.5) \***
- **Executive Session: Consumer Insights Presentation (EL 1.5) \***

### May 2024

- Employee Survey Results Presentation
- MTA Foundation Activity Update
- **Task: Completion of Online Survey for CEO Monitoring Report – Global Executive Constraint (EL 1.1)**
- **Executive Session: Review of CEO Performance Monitoring Report – Global Executive Constraint (EL 1.1)\***
- **Executive Session: 1Q24 Financial Statement Review (EL 1.5)\***

## June 2024 Annual Meeting

- Annual Membership Meeting (Bylaws)
- MTA Board Meeting: Election of Officers (Bylaws)
- Assign Mentor for New Board Member Orientation / Training (GP 2.2)

## July 2024

### **New Director Orientation – schedule TBD**

- Annual Completion and Review of Conflict-of-Interest Certification and Disclosure Forms (GP 2.6)
- Certification of Annual Election Results
- Board Budget-to-Actuals Update (GP 2.9)
- Patronage Capital Credit Allocation – Federal Mandate/Board Resolution **(must be done prior to Aug. 15) (EL 1.5)\***

## August 2024

- Annual Statement of No Known Violations or Losses for D&O Liability Insurance Policy
- **Task: Completion of Online Survey for CEO Monitoring Report – Communication & Support to Board (EL 1.9)**
- Review & Approval of CEO Monitoring Report – Communication & Support to Board **(EL 1.9)\***
- **Executive Session: 2Q24 Financial Statement Review (EL 1.5)\***

## September 2024

- Cost of Board Governance for 2025 (GP 2.9)
- Designate Bylaw Review Committee
- Annual Board Agenda Planning for 2025 (GP 2.4)
- Review Monitoring Report Schedule (BML 3.5) **(EL 1.9)\***
- **Task: Completion of Online Survey for CEO Monitoring Report – Financial Condition & Activities (EL 1.5)**
- **Executive Session: Review of CEO Performance Monitoring Report**
  - Financial Condition & Activities (EL 1.5)
- **Executive Session: CEO Remuneration (BML 3.5)**
  - Emergency CEO Succession (EL 1.6)

## October 2024

Duties & Responsibilities for Directors-Andy Leman – schedule TBD

- Board Budget-to-Actuals Update (GP 2.9)
- **Task: Completion of Online Survey for CEO Monitoring Report – Subsidiaries & Joint Ventures (EL 1.11)**
- **Task: Completion of Online Survey for CEO Monitoring Report – Organizational Purpose (Ends 4.1)**
- Review & Approval of CEO Monitoring Report – Subsidiaries & Joint Ventures (EL 1.11)
- **Executive Session: Review of CEO Performance Monitoring Report: Organizational Purpose (Ends 4.1)**

## November 2024

- Meeting schedule - TBD

## December 2024

- Approve Resolution(s) to Authorize Transfer of Funds to MTA Foundation for 2025 Donation, Scholarship and Grant Programs
- **Executive Session: 3Q24 Financial Statement Review (EL 1.5)\***
- **Executive Session: Consumer Insights Presentation (EL 1.5)\***
- **Executive Session: Audit Planning – Moss Adams, Camille Christiansen**
- **Executive Session: Benchmarking Presentation – Moss Adams, Camille Christiansen (EL 1.5; 1.9)\***