



Request for Quotation
UNIT DROP CONTRACT SERVICES
RFQ# 2023-008 - MTA

Matanuska Telecom Association, Inc. (“**MTA**”) is soliciting bids from pre-qualified contractors to perform certain construction services (“**Services**”) within its exchange areas for the upcoming construction season. This Request for Quote (“**RFQ**”) outlines the specifications for the work we are bidding, the bidding procedure and the contract award process.

SCOPE OF SERVICES. Contractor agrees to provide Unit DROP Price services in MTA’s service areas as required by MTA. The Services shall be provided by Contractor on an as-needed basis, with each need defined as a “**Job**”. A Job shall consist of one or more units, the individual Jobs shall be defined using the **Exhibit A**, attached hereto. Contractor shall furnish all labor, equipment, transportation and supervision necessary for the completion of each Job.

REGIONS. For purposes of this Agreement, MTA’s service area is divided into three (3) regions. The “**Denali Region**” is defined as all areas south of the Parks Highway Mile post 291 to the Parks Highway Milepost 201. The “**Northern Region**” is defined as all areas north of the intersection of Talkeetna Spur (including Talkeetna) and the Parks Highway north to Parks Highway Milepost 201. The “**Southern Region**” is defined as all other areas south of Talkeetna Spur, extending to Eagle River and Sheep Mountain

CONTRACTOR’S EQUIPMENT. To perform the Services, Contractor shall provide all equipment to perform the Job’s. When Contractor’s equipment is located on the job site (“**Site**”), Contractor shall take appropriate steps to ensure the security of its equipment at all times. MTA shall not be responsible for any loss or damage to Contractor’s equipment.

JOB NOTIFICATION. Detailed Job schedules through Smartsheet, attached hereto as **Exhibit C**, will be provided to the contractor showing crew structure (multiple crews as required). Contractor must be present either in person, via teams meeting or by phone for weekly job status meetings. Any changes to the Job, including time extensions, shall be approved by MTA. If the Parties are unable to agree upon the specified completion date within the detailed job schedules, MTA may offer the Job and any Jobs thereafter, to an alternate contractor.

JOB SPECIFICATIONS. Each Job shall consist of: Job Prints, a sample of which is attached hereto as **Exhibit F** (“Documents”). MTA will provide through Smartsheet to Contractor; however, Contractor acknowledges and understands that certain Documents may be reduced in size and MTA shall not be responsible for the transmission quality or legibility thereof. Any changes to the Job shall be approved by MTA.

DAILY WORK NOTIFICATIONS. MTA shall be responsible for providing all required municipal, state, federal, or other agency work notifications.

TIME AND MATERIAL RATES. Time and material rates shall be preapproved before work can commence.

LOCATES. MTA shall be responsible for requesting locates through 811 Digline. Contractor shall have the ability to locate customer owned cables, or other underground structures or obstructions that are in the way of the construction, Attachment provided in Smartsheet.



ENVIRONMENTAL. Contractor shall perform the Services in such a manner as to maximize preservation of beauty and conservation of natural resources and minimize marring and scarring of the landscape and silting of streams. Contractor shall not deposit or allow others to deposit trash in streams or waterways, and shall not deposit or allow others to deposit herbicides or other chemicals or containers thereof in or near streams, waterways or pastures. Waterways shall be protected from construction runoff contamination and surface exposed drilling mud shall promptly be removed from the Site and disposed of in accordance with applicable regulations. Upon completion of each Job, Contractor shall restore any disturbed drainage patterns, including but not limited to ditches, swales, and flow lines to their original condition and grade. The Site, including roadways, driveways and walks shall be cleaned of all spoil from the work. As used in this Section, "Hazardous Material" shall mean petroleum or any petroleum product, asbestos, and/or any substance, chemical or waste that is identified as hazardous, toxic or dangerous in any applicable federal, state or local law or regulation.

JOB COMPLETION. Contractor shall complete each Job by the completion date specified on the construction schedules, unless otherwise agreed to by MTA. Completion of a Job shall be submitted through Smartsheet.

MATERIALS. MTA shall provide Contractor with all construction materials necessary to complete the Project in accordance with MTA's Warehouse Requisition Procedure, attached hereto as Exhibit B. Contractor shall transport such construction materials from MTA's Palmer warehouse to the site of the Project and return any unused materials upon Completion of Construction. All materials issued by MTA to Contractor shall be properly accounted for. Contractor shall be responsible for any materials lost, damaged, or destroyed, regardless of cause, in the performance of this Agreement. It shall be the duty of Contractor to inspect all material used in the construction of the Project prior to installation whether or not such material was furnished by MTA. Contractor shall use its commercially best efforts to avoid using any defective material in the construction of the Project.

WORK HOURS. Work performed within one-half (½) mile of a residential area shall take place only between the hours 7:00 am and 6:00 pm, Monday through Saturday. Changes to work schedule must be pre-approved by MTA in writing.

BIDDING PROCEDURE

- A. **BID FORMAT.** All bids must be submitted using the attached Unit Price Contract Bid Sheet (Exhibit A) and the MOB Bid Sheet (Exhibit D). All Bid Sheets must be signed and dated. Your bid prices must be good through March 31, 2024.
- B. **QUESTIONS.** Any questions regarding this RFQ must be submitted in writing (email) to Alisha Naylor, Sr. Contract Officer at mta-contracts@mtasolutions.com. If we believe our response to your question is significant to the outcome of the bidding process, your question and our response will be provided to all bidders.
- C. **BID CLOSING.** **YOUR BID MUST BE RECEIVED BY MTA NO LATER THAN 4:00 PM ON FRIDAY, FEBRUARY 17, 2023.** Bids received after this time may not receive consideration. Bids can be hand delivered, mailed or emailed as noted below:
Mail: 1740 S. Chugach St., Palmer, AK 99645 Attn: Contract Administration
Hand Delivery: 480 Commercial Drive in Palmer
Email: mta-contracts@mtasolutions.com
- D. **AWARD METHOD.** Bids will be opened privately. MTA will select a "**Preferred Contractor**". We will execute a Unit Price Agreement with the Preferred Contractor. All



bidders will be notified as to the Preferred Contractor. Other than the name of the Preferred Contractor, we will not disclose bid prices or other bidder names.

- E. **PREFERRED CONTRACTOR.** As individual jobs are released, the Preferred Contractor will be notified. Notification will be via email. If, for any reason, the Preferred Contractor (i) does not accept a job within the notification period, (ii) does not complete a job by the agreed upon date, or (iii) exhibits poor workmanship, the contractor will lose its preferred status and a replacement contractor will be selected for the balance of the construction season.

GENERAL PROVISIONS

- A. **RIGHT OF REJECTION.** While it is MTA's intent to award this business on the basis of the bids received and demonstrated experience; MTA reserves the right, when in its best interest, to accept or reject any or all bids.
- B. **COLLUSION.** Any evidence of agreement or collusion among the bidders acting to illegally restrain freedom of competition by agreement to bid a fixed price, or otherwise, shall render the bids of such bidders void and shall disqualify them from future MTA business for a period not less than three (3) years.
- C. **CONTACTING MTA.** Questions concerning this RFQ or requests for additional information should be sent to Alisha Naylor via email at mta-contracts@mta-telco.com or via phone at (907) 761-2563.

Drops Unit Price Sheet Exhibit A

Copper Drop Kit Complete: Defined as placement of BFC 4x22 copper drop along with spare 16mm future fiber innerduct from Pedestal location to NID location. BFC 4x22 copper drop to be opened grounded and bonded at each end. BFC 4x22 copper drop to be cutover using scotchlok connectors at both ends. 16mm fiber innerduct will be stored next to drop at NID location and placed to back of pedestal location.

Item	Unit rate	Unit/ work Description	UOM	Rate
1	per	1-2 per day/crew	Each	\$
2	per	3-4 per day/crew	Each	\$
3	per	5+ per day/crew	Each	\$
4	per	Scheduled drop unable to complete	Each	\$

Copper Drop Kit Partial: Defined as placement of BFC 4x22 copper drop along with spare 16mm future fiber innerduct from Pedestal location to NID location. BFC 4x22 copper drop to be opened grounded and bonded at each end. BFC 4x22 copper drop **NOT cutover.** 16mm fiber innerduct will be stored next to drop at NID location and placed to back of pedestal location.

Item	Unit rate	Unit/ work Description	UOM	Rate
5	per	1-2 per day/crew	Each	\$
6	per	3-4 per day/crew	Each	\$
7	per	5+ per day/crew	Each	\$
8	per	Scheduled drop unable to complete	Each	\$

Fiber Drop Kit Complete: Defined as placement of 16mm fiber innerduct from Pedestal location to NID location. 16mm fiber innerduct tracer wire to grounded and bonded at each end. UFO 6NT micro fiber pulled or blown from Pedestal location to NID location. UFO 6NT to be cutover using fusion machine

Item	Unit rate	Unit/ work Description	UOM	Rate
9	per	1-2 per day/crew	Each	\$
10	per	3-4 per day/crew	Each	\$
11	per	5+ per day/crew	Each	\$
12	per	Scheduled drop unable to complete	Each	\$

Fiber Drop Kit Partial: Defined as placement of 16mm fiber innerduct from Pedestal location to NID location. 16mm fiber innerduct tracer wire **NOT** grounded and bonded at each end. UFO 6NT micro fiber **NOT pulled or blown or cutover**

Item	Unit rate	Unit/ work Description	UOM	Rate
13	per	1-2 per day/crew	Each	\$
14	per	3-4 per day/crew	Each	\$
15	per	5+ per day/crew	Each	\$
16	per	Scheduled drop unable to complete	Each	\$

MTA 2022 Drops

Grid View Filter Off Arial 10 B I U G A

	Dispat... Sign Off	Ticket #	WO#	Drops per Location	Scheduled YES NO Complete MEA	Number of Drops Comple...	Drop Plow Crew	2021 Drops Completed by Type	Plow Type	Foot...	MAPZ...	Hut/Ped	Lo... Or...	Lo... Tic... Att...	811 Locate Ticket#	Conta... Date	Sched... Date	Name
1	<input checked="" type="checkbox"/>	2539310	376-31542	1	COMPLETE	1	Drop Crew 3	Fiber	Drop Plow	130	Wasilla 3	MRBL/UB3919F	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2022380396	9/6/22	09/19/22	
2	<input checked="" type="checkbox"/>	2539296	376-31542	1	COMPLETE	1	Drop Crew 3	Fiber	Drop Plow	210	Wasilla 3	MRBL/UB5414F	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2022380397	9/6/22	09/19/22	
3	<input checked="" type="checkbox"/>	2539302	376-31542	1	COMPLETE	1	Drop Crew 3	Fiber	Drop Plow	380	Wasilla 3	MRBL/UB5515F	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2022380398	9/6/22	09/19/22	
4	<input checked="" type="checkbox"/>	2539349	376-31542	1	COMPLETE	1	Drop Crew 3	Fiber	Drop Plow	204	Wasilla 3	MRBL/UB4023F	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2022380704	9/6/22	09/20/22	
5	<input checked="" type="checkbox"/>	2539324	376-31542	1	COMPLETE	1	Drop Crew 2	Fiber	Drop Plow	191	Wasilla 3	MRBL/UB4524F	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2022380705	9/6/22	09/20/22	
6	<input checked="" type="checkbox"/>	2539352	376-31542	1	COMPLETE	1	Drop Crew 3	Fiber	Drop Plow	174	Wasilla 3	MRBL/UB5226F	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2022380706	9/6/22	09/20/22	
7	<input checked="" type="checkbox"/>	2539380	376-31542	1	COMPLETE	1	Drop Crew 2	Fiber	Drop Plow	181	Wasilla 3	MRBL/UB5226F	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2022380707	9/6/22	09/20/22	
8	<input checked="" type="checkbox"/>	2539457	376-31542	1	COMPLETE	1	Drop Crew 2	Fiber	Drop Plow	247	Wasilla 3	MRBL/UB5430F	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2022381065	9/6/22	09/21/22	
9	<input checked="" type="checkbox"/>	2539462	376-31542	1	COMPLETE	1	Drop Crew 2	Fiber	Drop Plow	171	Wasilla 3	MRBL/UB5635F	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2022381066	9/6/22	09/21/22	
10	<input checked="" type="checkbox"/>	2539465	376-31542	1	COMPLETE	1	Drop Crew 2	Fiber	Drop Plow	10	Wasilla 3	MRBL/UB5635F	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2022381066	9/6/22	09/21/22	
11	<input checked="" type="checkbox"/>	2539316	376-31542	1	COMPLETE	1	Drop Crew 3	Fiber	Drop Plow	300	Wasilla 3	MBRL/UB4029F	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2022381427	9/6/22	09/22/22	
12	<input checked="" type="checkbox"/>	2539364	376-31542	1	COMPLETE	1	Drop Crew 3	Fiber	Drop Plow	102	Wasilla 3	MRBL/UB5124F	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2022381428	9/6/22	09/22/22	
13	<input checked="" type="checkbox"/>	2539456	376-31542	1	COMPLETE	1	Drop Crew 3	Fiber	Drop Plow	95	Wasilla 3	MRBL/UB5322F	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2022381429	9/6/22	09/22/22	
14	<input checked="" type="checkbox"/>	2539453	376-31542	1	COMPLETE	1	Drop Crew 3	Fiber	Drop Plow	300	Wasilla 3	MRBL/UB5423F	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2022381430	9/6/22	09/22/22	
15	<input checked="" type="checkbox"/>	2539321	376-31542	1	COMPLETE	1	Drop Crew 3	Fiber	Drop Plow	197	Wasilla 3	MBRL/UB4029F	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2022381427	9/6/22	09/23/22	
16	<input checked="" type="checkbox"/>	2539172	376-31542	1	COMPLETE	1	Drop Crew 3	Fiber	Drop Plow	210	Wasilla 3	MRBL/UB4838F	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2022381704	9/6/22	09/23/22	
17	<input checked="" type="checkbox"/>	2539483	376-31542	2	COMPLETE	2	Drop Crew 3	Fiber	Drop Plow	310	Wasilla 3	MRBL/UB5241F	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2022381705	9/6/22	09/23/22	
18	<input checked="" type="checkbox"/>	2539488	376-31542	1	COMPLETE	1	Drop Crew 3	Fiber	Drop Plow	119	Wasilla 3	MRBL/UB5845F	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2022381706	9/6/22	09/24/22	
19	<input checked="" type="checkbox"/>	2539587	376-31542	1	COMPLETE	1	Drop Crew 3	Fiber	Drop Plow	182	Wasilla 3	MRBL/UB6448F	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2022381708	9/6/22	09/24/22	
20	<input checked="" type="checkbox"/>	2539592	376-31542	1	COMPLETE	1	Drop Crew 3	Fiber	Drop Plow	150	Wasilla 3	MRBL/UB6448F	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2022381709	9/6/22	09/24/22	

Exhibit D

MTA DROP- MOB/PER DIEM BID SHEET

Mobilization and staging rates for Drop crew (Roundtrip)		
Dropcrew travel northern region (1 per job)		per job
Dropcrew travel Denali region (1 per job)		per job

Perdiem Rates (will be paid off MTA duration Exhibit E)		
Dropcrew per diem northern region (based on 2 person crew)		per day
Dropcrew per diem Denali region (based on 2 person crew)		per day

By: _____
(signature)

Name: _____
Title: _____
Date: _____

MATANUSKA TELECOM ASSOCIATION, INC.

By: _____
(signature)

Name: _____
Title: _____
Date: _____