

Anonymous Call Rejection

Use this service with Caller ID to reject private callers – whose numbers are blocked from your Caller ID display. An announcement states that you do not accept anonymous calls and they can remove the blocking and place the call again. Blocked, private and anonymous numbers are rejected. Calls from identified, unknown, out-of-area or unavailable IDs will ring through as usual.

To turn on the service

Press *** 7 7**. Listen for the confirmation tone. Hangup.

To turn off the service

Press *** 8 7**. Listen for the confirmation tone. Hangup.

Call Forward

Reroute calls from your phone at your location to another number while you are on the phone, busy or away. Program incoming calls to ring another number and continue to make outgoing calls. When a call is forwarded, your phone makes a short ring.

To turn on the service

Press *** 7 2**. Dial the number you are forwarding to. When the party answers, Call Forward is active. If there is no answer, repeat the steps one more time to activate.

Turn off the service

Press *** 7 3**. Listen for the confirmation tone. Hangup.

Call Forward Remote Access

Allows you to access and control your call forwarding features when you are away from your phone. You can turn your Call Forwarding on or off or change the number you have programmed for your calls to forward to. To access this feature, you must dial one of the access numbers listed. You will be provided with the correct access number when you sign up for the feature. *If you forget or misplace your access number, simply call 611 from any MTA phone or dial (907) 745-3131 and one of our representatives will be able to help you.*

Access Numbers

(Your access number is assigned to you when you request this feature.)

Eagle River / Chugiak	(907) 694-3500 or (907) 622-9500
Mat-Su Valley	(907) 746-3500 or (907) 861-9500
Anderson/Clear	(907) 582-4900
Cantwell.....	(907) 768-3500
Healy / Denali Park	(907) 683-4900
Tyonek / Beluga.....	(907) 583-3500

There are three different procedures to use this feature depending on which access number you are required to use.

(907) 694-3500, (907) 746-3500, (907) 768-3500, (907) 583-3500

1. Dial your access number.
2. When instructed, enter your 10-digit phone number to be forwarded followed immediately by your Personal Identification Number (PIN).
3. You now have access to your Call Forwarding Feature as if you were standing at your own phone.

(907) 582-4900 or (907) 683-4900

1. Dial your access number.
2. When you hear the special dial tone, enter your 10-digit phone number to be forwarded followed immediately by your PIN.
3. A second special dial tone will be heard indicating that the feature is active and awaiting your input to activate or deactivate one of your call forwarding features. Now you have access to your Call Forwarding Feature as if you were standing at your own phone.

(907) 622-9500 or (907) 861-9500

1. Dial your access number.
2. Input your 10-digit phone number when instructed.
3. Enter your PIN.
4. You now have access to your Call Forwarding Feature as if you were standing at your own phone.

If you need assistance while using any call forwarding feature, simply call (907) 745-3211 or 611 from any MTA phone and one of our representatives will be able to help you.

Call Forward-Busy Line & Call Forward-Don't Answer

When your line is busy or you are unable to answer, incoming calls are forwarded to another number after a specified number of rings. Healy, Clear, Anderson customers must manually activate these features.

Busy Line activation for Healy, Clear, Anderson

Press *** 9 0**

Don't Answer activation for Healy, Clear, Anderson

Press *** 9 2**

Listen for the special dial tone. Enter the number of rings (2-9) you wish to hear before your calls are forwarded. Enter the "forward to" number. The number entered is then automatically dialed. When answered, the feature is activated. If there is no answer, repeat the steps one more time to activate.

Busy Line deactivation for Healy, Clear, Anderson

Press *** 9 1**

Don't Answer deactivation for Healy, Clear, Anderson

Press *** 9 3**

Listen for the confirmation tone to let you know that deactivation was successful.

Call Waiting

Never miss a call while you're on the phone. The Call Waiting beep alerts you to another incoming call.

To use:

You will hear a short beep when a call comes in while you're on the phone. Ask the first caller if you may put them on hold. Press and release the switch hook (or flash button) to automatically be connected to the second caller. Pressing and releasing the switch hook for about one second will let you alternate between parties. Each conversation is private.

To disable before a call:

To prevent a Call Waiting beep from interrupting a call, dial-up internet connection or fax transmission: Press *** 7 0** before proceeding. To disable during a call before a second caller calls in (requires Three-Way Calling): **To turn off Call Waiting during a call, press and release the switch hook for one second and listen for a dial tone.**

Press *** 7 0**. Listen for a special beep tone. Press the switch hook again and return to your call.

Caller ID

Know who is calling before you answer. Use this service with a phone that displays caller information.

Continuous Redial

Allow your phone to keep trying a busy number for up to 30 minutes. When the called party's line becomes available, Continuous Redial signals you with a special ring and automatically places the call when you pick up the phone. **Note: This feature is always active and available on a per-use basis. Purchase feature monthly and usage is unlimited.**

To activate:

When you hear a busy signal, press and release the switch hook.

Listen for dial tone. Press *** 6 6**. Your phone will monitor the number for 30 minutes. A special callback ring alerts you if the line becomes free (some phones ring normally). If you lift your handset, the call will be placed.

To deactivate:

Press *** 6 6**. Listen for the confirmation announcement, and then hang up.

Enhanced Call Waiting Display

See who's calling before you decide whether to interrupt your current call. Purchase each of these features monthly: Enhanced Call Waiting and Caller ID. Also, in order for these features to work, you need a phone with Caller ID/Call Waiting capability.

To answer the second call:

Press and quickly release the switch hook (or flash button). Your first caller will be placed on hold and you will automatically be connected to the second caller.

To alternate between calls:

Press and quickly release the switch hook (or flash button) to put the caller on hold and connect with the other caller. While you talk with one caller, the other caller will hear only silence; each conversation remains private.

To end either call:

Hang up. Your phone will ring back, when you answer it, you'll be connected with the remaining caller.

Intercom

Allows a caller to place a call to another phone on the same line. Commonly used for extension phones in a detached garage, shop or barn. To use this feature, you quickly depress and release the hang up button (or receiver hook on a corded phone, or the flashbutton on your cordless phone) then dial the 10-digit phone number and hang up the receiver. The phone will ring. When the phone quits ringing, the other phone has been answered and the caller can pick up the receiver to talk.

Last Call Return

Couldn't get to the phone before it stopped ringing? Automatically return the last call by dialing a simple code. This feature is always active and available on a per-use basis. Purchase this feature monthly and usage is unlimited.

To use:

Press *** 6 9**. Your phone will dial the person who just dialed you. If the line is busy, hang up. Your phone will keep trying the line for thirty minutes. A special callback ring alerts you if the line becomes free. If you lift your handset, the call will be placed.

To cancel your Last Call Return request:

Press *** 8 9**. Listen for the confirmation announcement, and then hang up.

Per-Call Caller Id Blocking

To use Per-Call Blocking, Press *** 6 7**. Dial the number you're calling as usual. The person you've called will not be able to see your information on their telephone display screen (if they have Caller ID). Instead, "Private" will be displayed for this call only.

Per-Line Caller Id Blocking

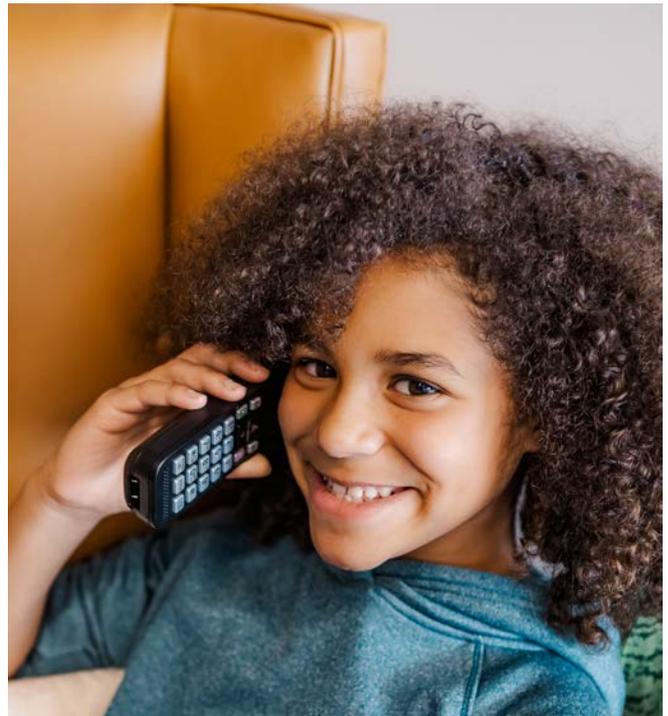
To activate this on your line, please contact our office. Once you have the feature on your line, your information will display as "Private" on all outgoing calls. To unblock for one call, Press *** 8 2**. Dial the number you wish to call.

Personalized Ring

Add a completely separate phone number to your existing line, with a unique-sounding ring. Great for the home office or the kids in the family. You can list the personalized ring number in the directory.

Remote Call Forward

Keep your established number and forward calls to your new location. This is ideal for the person who is often at a second location or has moved. (This feature does not allow for dial tone at a physical location. It only allows calls to a number to be rerouted to a predetermined number that cannot be changed by the customer.) Purchase this feature monthly.



Ring Anywhere

Expecting an important call, and afraid of leaving the house or office? This feature allows you to roam free and answer the call from another location or mobile phone. You can program up to 4 additional telephone numbers to use and when to activate them. The first number in your group to answer a call gets connected, while the other numbers are released.

- Mat-Su.....(907) 861-9500
- Eagle River/Chugiak.....(907) 622-9500
- Cantwell.....(907) 768-9500
- Tyonek/Beluga.....(907) 583-9500

To activate or deactivate

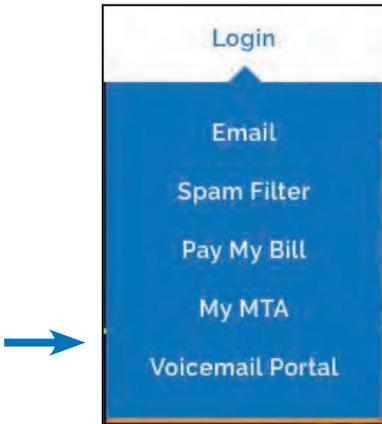
1. Dial your access number
2. Input your 10-digit phone number followed by the # key
3. Enter your PIN followed by the # key

To activate, Press * 4 5

To deactivate, Press * 2 4 5

To add and remove numbers for Ring Anywhere, go to our website: www.mtasolutions.com

Click on Voicemail Portal:

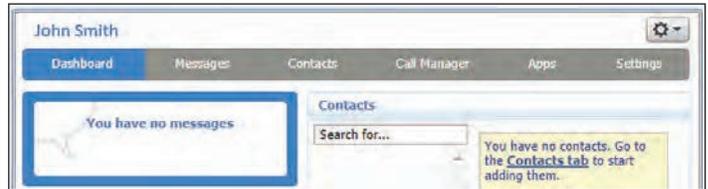


Login screen

Use your 10-digit number and your PIN as your password:

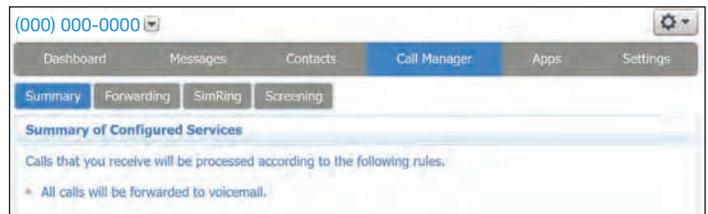


Once you have logged in, you will see this:



After you log in, you will be at a new screen. Click on the tab labeled: Call Manager at the top of the screen. Then click on the tab labeled: SimRing

This is where you will add/remove and enable/disable your Ring Anywhere feature.



If you check the box indicating, "SimRing allows incoming calls to simultaneously ring a number of phone numbers", this will turn on your Ring Anywhere feature.

Here, you can remove a number by clicking the black x, or type in a new number into the Destination box and click APPLY.

Selective Call Acceptance/Rejection

Program your phone to only accept calls from a selected list or reject calls from a selected list, for a time period or indefinitely. With Selective Call Acceptance, all other callers will hear an announcement that you are not accepting calls at this time. With Selective Call Rejection, all callers on your list will hear an announcement that you are not accepting calls at this time. All other calls will ring through as usual.

Note to first time users:

These features require at least one entry on your list to activate.

To access Selective Call Acceptance

Press *** 6 8**

To access Selective Call Rejection

Press *** 6 0**

To Turn the Feature On or Off

Dial **3**

To add a number to your list

Press **#**. Follow the voice instructions. You can store up to 31 phone numbers on each list (acceptance and rejection).

To add the last caller to your list

Press **# 0 1 #** and the person who just called will be added to your list.

To review the numbers on your list

Dial **4**. Follow the voice instructions.

Speed Dial/Speed Call

Allows you to place calls to a list of up to 8 numbers by dialing just an asterisk ***** followed by a single or two-digit code. The standard list utilizes digits 2 through 9. The long list utilizes the digits 10 through 49. Purchase this feature monthly.

Dial **# 7 4** (activation code).

1. Wait for dial tone.
2. Dial the digits to be programmed followed by the number to be dialed by that code.
3. A confirmation tone will then be heard.
4. To change the number, the above procedure is simply repeated and the new number replaces the old one.
5. To cancel a programmed code, repeat the above procedure and enter nothing after the code.

To use the feature, simply lift the receiver and press the code *** [] []**.

(There will be a slight delay before you hear the apparent dialing OR you can enter "**#**" to avoid the delay.)

Three-Way Calling

Ideal for bringing everyone together on the same call. Three-Way Calling lets you and two other parties all talk together. It works with local calls, long distance calls or a combination of both. Three-Way Calling can be used whether you have received or placed the first call.

To add a third party:

Press the switch hook (or flash button) to put the first party on hold. Listen for dial tone and dial the number of the third party. When the third party answers, you may talk privately before completing your Three-Way connection.

To add the first party back on:

Press the switch hook (or flash button) and your Three-Way conversation is now in effect. If the third party does not answer or if the line is busy, press the switch hook twice and you will be reconnected to your original party.

To disconnect the third party:

Press the switch hook. You will now be restored to your original call. A new third party may now be added.

To disconnect completely:

Hang up. If either of the other two parties hangs up, you can continue talking with the remaining one.



Change your greeting

To change your greeting, **Press 3**. Then press:

- 1** For a personal greeting
- 3** For a system generated greeting or to change your recorded name
 - 1** Choose the type of system greeting
 - 2** Review or re-record the recording of your name

Settings

To change your settings, **Press 4**. Then press:

- 1** Group lists
 - Follow prompts to add/delete group lists
- 2** Hands-Free and Time Saver options follow prompts to change auto play settings, urgent message settings, and preferences.
- 3** Security options
 - 1** Change your pin

Manage your Faxes

Go to voicemail.mtasolutions.com Print, view, save and forward your faxes.

Web Access

Go to voicemail.mtasolutions.com Listen to your messages on your computer; save messages to a computer, CD or thumb drive; set up email notifications for voicemail messages.

Mailbox Setup

Dial access number from your own phone: *** 8 8**

Enter your temporary pin number

0 0 0 0 0 0, followed by **#**

Follow the voice prompts to establish your personalized pin number.

Enter your new pin number (4-6 digits), followed by **#**

Re-enter your pin number to confirm your new pin. Followed by **#**

Record your greeting

- 1** For a personal greeting
- 2** For a system generated greeting that includes your name
- 3** For a system generated greeting that includes your number
- 4** For a system generated greeting that does not include your name or number
- #** Save selected greeting

Review Messages

To receive messages, **Press 1** your message will be played.

During messages playback press:

- 1** Skip backwards 5 seconds
- 3** Skip forward 5 seconds
- 2 2** Skip to previous message
- 1 1** Slower playback speed
- 3 3** Increase playback speed
- 6** Increase/Decrease volume

At the end of message playback press:

- 2** Repeat
- 4** Reply
- 5** Send a copy
- 6 6** Time and Date
- 7** Delete message
- 9 9** Save as New
- #** Save or skip

From another phone

When calling from another phone:

Dial (907) 696-7900, (907) 373-7900, (907) 745-7900, (907) 582-7900, (907) 683-7900, or (907) 583-7900

Enter area code and phone number, followed by **#**.

Enter your pin, followed by **#**.

Send a message

To send a message, press **2**.

Enter a phone (10 digits) or group list number, then press **#**.

Record your message, press **#**.

Follow the voice prompts.

1 Review Message

Review Message Menu

1 Voice Mail

Listen to Message
Hear Message

- 1** Voicemail
- 1** Rewind
- 2** Repeat
- 3** Fast forward
- 4** Reply
- 5** Send a copy
- 7** Erase
- 9 9** Save as new
- #** Save or skip

3 Faxes

Fax Options
Fax Menu

- 2** Repeat
- 5** Send a Copy

- 1** Forward to Another Voice Mail
- 2** Send a Fax
 - Enter 10-Digit Phone Number,
 - Press # to Confirm

9 Future Delivery Messages

2 Send Message

Enter 10-Digit Phone Number

- 1** Review message
- 2** Mark as Urgent
- 3** Mark as private
- 4** Re-Record Message
- 5** Report on Send
- 6** Report on read
- 7** Add Recipient
- 9** Schedule for future delivery
- #** Send as is

3 Work with Greetings Menu

Greeting Options Menu

- 1** Personal Greeting
- 2** Extended absence
- 3** Sys-Gen Greetings & Name recording
- 4** Group mailbox Greetings
- 5** Busy Greeting
- 6** Out-of-office hours greeting
- 7** Shared Greeting
- 9** Forward all calls to voicemail greeting
- *** Exit menu

4 Mailbox Settings

Mailbox Settings Menu

- 1** Group lists
- 2** Hands free & Time saver options
- 3** Security options
- 4** Group Mailbox settings
- 5** Notification Settings
- 6** Additional settings
- *** Exit menu

5 Reminders

Reminders Menu

- 1** Reminders settings
- 2** Add new reminder
- 3** Recurring reminders settings
- 4** On-off Reminders settings

6 Review Erased Messages

Select Message Type

1 Voice Mail

Erased Messages
Hear Message

- 2** Repeat
- 4** Reply
- 5** Send a copy
- 7** Permanently Erase
- 9** Restore
- #** Next Message

3 Faxes

7 Switch Account

Enter Phone Number, Then "#", Or "*" If Error

0 Help

Helpful Hints

- #** Next Hint
- *** Return to Main Menu
- 1** Replay From Start of Menu

* Exit

Goodbye and Exit Menu

Common Keys

- *** Cancel Input or Move Up a List
- #** End Input or Move Forward in a List
- 0** Helpful Hints
- 8** Pause / Resume