

MTA 2021 Board Meeting Agenda Planning

subject to change

January 2021

- Workshop: Review of Capital & Operating Budget Plan for 2021 (EL 1.4; 1.5; 1.11; Ends 4.1)*
- Review of Proposed Bylaw Amendments – Bylaw Committee Report
- Approve Nominating Committee Members (Bylaws)
- Set Record Date for Notice & Voting at Annual Meeting (Bylaws)
- Membership Annual Meeting Timelines (Bylaws)
- Approve Resolution for Estate Capital Credit Retirements for Deceased Natural Persons' Patron Accounts

February 2021

- Approve Election Committee Members (Bylaws)
- ATA Winter Conference Meeting Report from Attendees (GP 2.9) *(if applicable)*
- **Board Education: confirm Board attendees for ATA 2021 Annual Mtg (May 24-26, Wedgewood Resort, Fairbanks)**
- **Executive Session: 4Q20 and YE20 Unaudited Financials Review (EL 1.5)***

March 2021

- Annual Meeting Update
- Board Budget-to-Actuals Update (GP 2.9)
- **Task: Completion of Online Survey for CEO Monitoring Report – Financial Planning/Budgeting (EL 1.4)**
- **Executive Session: Review of CEO Performance Monitoring Report – Financial Planning/Budgeting (EL 1.4)**
- **Executive Session: 3Q & 4Q 2020 Consumer Research Results (EL 1.5)***

April 2021

- Annual Meeting Update
- Employee Survey Results Presentation *(if requested by Board)*
- Annual Review of Board Governance Policies for Relevance (EL 1.9)*

May 2021

- **Board Education: confirm Board attendees for NTCA 2022 Fall Conf. (Sept. 25-28, Marriott Marquis, San Francisco)**
- **Task: Completion of Online Survey for CEO Monitoring Report – Global Executive Constraint (EL 1.1)**
- **Executive Session: Review of CEO Performance Monitoring Report – Global Executive Constraint (EL 1.1)**
- **Executive Session: YE20 Audited Financials Review (EL 1.5)***
- **Executive Session: 1Q21 Financial Statement Review (EL 1.5)***
- **Executive Session: Independent Auditor's Report – Moss Adams (EL 1.5)***

June 2021

- Annual Membership Meeting (Bylaws)
- MTA Board Meeting: Election of Officers (Bylaws)
- Assign Mentor for New Board Member Orientation / Training (GP 2.2) *(If Needed)*

July 2021

- Annual Completion and Review of Conflict of Interest Certification and Disclosure Forms (GP 2.6)
- Certification of Annual Election Results
- Board Budget-to-Actuals Update (GP 2.9)
- Duties & Responsibilities for Directors – Andy Leman (GP 2.2); (EL 1.9)*
- **Board Strategic Workshop: date TBD (EL 1.9; 1.11)***

August 2021

- Patronage Capital Credit Allocation – Federal Mandate /Board Resolution (**must be prior to Sept. 15**) (EL 1.5)*
- Annual Statement of No Known Violations or Losses for D&O Liability Insurance Policy
- Designate Bylaw Review Committee
- Action items resulting from Board Strategic Workshop (*if needed*)
- **Task: Completion of Online Survey for CEO Monitoring Report – Communication & Support to Board (EL 1.9)**
- Review & Approval of CEO Monitoring Report – Communication & Support to Board (EL 1.9)
- **Executive Session: 2Q21 Financial Statement Review (EL 1.5)***

September 2021

- Cost of Board Governance for 2022 (GP 2.9)
- Annual Board Agenda Planning for 2022 (GP 2.4)
- Review Monitoring Report Schedule (BML 3.5) (EL 1.9)*
- **Task: Completion of Online Survey for CEO Monitoring Report – Financial Condition & Activities (EL 1.5)**
- **Task: Completion of Online Survey for CEO Monitoring Report – Organizational Purpose (Ends 4.1)**
- **Executive Session: Review of CEO Performance Monitoring Reports**
 - Financial Condition & Activities (EL 1.5)
 - Organizational Purpose (Ends 4.1)
 - Emergency CEO Succession (EL 1.6 *verbal*)
- **Executive Session: CEO Remuneration (BML 3.5)**

October 2021

- Board Budget-to-Actuals Update (GP2.9)
- **Task: Completion of Online Survey for CEO Monitoring Report – Subsidiaries & Joint Ventures (EL 1.11)**
- Review & Approval of CEO Monitoring Report – Subsidiaries & Joint Ventures (EL 1.11)
- **Board Education: confirm Board attendees for NTCA 2022 RTIME (Feb. 13-16, Sheraton Dallas Hotel, Dallas, TX)**
- **Board Education: confirm Board attendees for ATA 2022 Winter Conference (Jan. 23-26, Waikoloa Hilton Village Resort, Waikoloa, Big Island of Hawaii)**
- **Executive Session: 1Q & 2Q 2021 Consumer Research Results (EL 1.5)***

November 2021

- **Executive Session: 3Q21 Financial Statement Review (EL 1.5)***

December 2021

- Approve Resolutions to Authorize Transfer of Funds to MTA Foundation for 2022 Donation Program and Scholarship Program
- **Executive Session: Audit Planning – Moss Adams, Camille Christiansen**
- **Executive Session: Benchmarking Presentation – Moss Adams, Camille Christiansen (EL 1.5; 1.9)***